

## **CERTIFICATE PURSUANT TO SECTION 1505, CALIFORNIA CORPORATIONS CODE**

Corporations, Limited Partnerships and Limited Liability Companies are required to designate an agent for service of process. This agent may be a natural person residing in the State of California or may be a corporation, in good standing status, on the records of the California Secretary of State.

Before a corporation may be designated as agent for service of process it must file with the Secretary of State a Certificate pursuant to Section 1505 California Corporations Code.

Attached to this information sheet is a CERTIFICATE PURSUANT TO SECTION 1505, CALIFORNIA CORPORATIONS CODE form. This form meets the statutory requirements for filing and may be completed with the information called for on the form itself and then submitted to the Secretary of State for filing.

**THE FEE FOR FILING A CERTIFICATE PURSUANT TO SECTION 1505 IS \$30.00.** The Secretary of State will certify two copies of the filed Certificate pursuant to Section 1505 without charge, **provided that the copies are submitted to the Secretary of State with the original to be filed.** Additional copies, submitted with the original, will be certified upon request and the prepayment of \$8.00 per copy.

A \$15.00 special handling fee is applicable for expedited processing of documents delivered in person, over-the-counter, to the Sacramento office. The \$15.00 special handling fee must be remitted by separate check as it will be **RETAINED WHETHER THE DOCUMENTS ARE FILED OR REJECTED.** The special handling fee does not apply to documents submitted by mail.

These documents are not filed in branch offices. Documents **must** be mailed or hand delivered for over-the-counter processing to the Sacramento office at:

Business Filings  
1500 11th Street  
Sacramento, CA 95814  
Attention: Document Filing Support Unit  
(916) 657-5448

**PLEASE REFER TO THE CORPORATION NUMBER WHEN SUBMITTING  
DOCUMENTS FOR FILING TO ENSURE PROPER APPLICATION**

**CERTIFICATE PURSUANT TO  
SECTION 1505,  
CALIFORNIA CORPORATIONS CODE**

\_\_\_\_\_  
(Name of Corporation)

\_\_\_\_\_, a corporation organized and

existing under the laws of \_\_\_\_\_, makes the following statement:  
(State or Place of Incorporation)

1. The complete address of its office in the state of California wherein any entity designating it as agent may be served with process is \_\_\_\_\_  
\_\_\_\_\_

2. The name of each person employed by it at such office to whom it authorized the delivery of any copy of any such process is \_\_\_\_\_  
\_\_\_\_\_

3. The corporation consents that delivery thereof to such person at the address designated shall constitute delivery of any such copy to it, as such agent.

\_\_\_\_\_  
(Name of Corporation)

\_\_\_\_\_  
(Signature of Corporate Officer)

\_\_\_\_\_  
(Typed Name and Title of Officer Signing)